
EAST GONJA MUNICIPAL ASSEMBLY

2025 COMPOSITE ANNUAL ACTION PLAN

MPCU -OCTOBER, 2024

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EXECUTIVE SUMMARY

i. Background

The PNDC Law 207 of 1988, Acts 462 (1993) and 480 (1994) of the 1992 Republican Constitution, established the Municipal Assemblies as the highest political and planning authorities at the grassroots level, with well-defined functions. The decentralized planning system seeks to provide a mechanism for more effective national development based upon participation of the entire body politic and with a view to coming up with a national development plan which reflects the needs and aspirations of the ordinary people, as well as those of all the sectors of the national economy

The DMTDP under the MTNDPF ;**An Agenda For Jobs: Creating Prosperity And Equal Opportunity For All 2022-2025** has been mainstreamed with the Sustainable Development Goals (SDGs), African Union Agenda 2063 and the Paris Climate Change Agreement (COP21). The Medium-Term Policy Framework is anchored on to:

1. Economic Development; **building a prosperous economy;**
2. Social Development; **creating opportunities for all**
3. Environment, infrastructure and Human settlement; **Safeguard the Natural Environment and Ensure A Resilient Built Environment**
4. Governance, Corruption, and Public accountability; **Maintain A Stable, United and Safe Country**
5. Emergency Planning And Response (Including Covid-19 Recovery Plan)
; **Mainstream emergency planning and preparedness into Ghana’s development planning agenda at all levels to respond to potential internal and external threats (including COVID-19)**
6. Implementation, Coordination, Monitoring And Evaluation: **Improve delivery of development outcomes at all levels**

The 2025 composite action plan document was prepared in line with the East Gonja Municipal Medium Term Development Plan (2022-2025). It defines key activities that need to be pursued in order to achieve the vision mission of the East Gonja Municipal Assembly
It adopted a participatory approach and its contents are a true reflection of the views and aspirations of the good people of the Municipal

The overall Municipal development goal therefore is to; *achieve an improved living standard of the people through a refined and competitive business environment, enhanced human*

resource development and social services, with equal opportunities for all in a decentralized democratic and peaceful environment. The broad strategic direction of the Municipal goal is compatible with the six(6) main thematic areas of the Long –Term Goals and development framework.

ii. Management and Financing Of The Plan

The overall management of the plan shall be the responsibility of the Municipal Assembly, with the Municipal Planning and Co-coordinating Unit (DPCU) playing the lead role in the implementation, monitoring and evaluation. The MPCU shall liaise with all relevant stakeholders in the implementation of the plan and shall submit periodic reports for the study of the Executive Committee of the Municipal Assembly, which shall in turn, then report the progress of the plan implementation to the Full House of the Municipal Assembly.

The plan which shall cost about (¢00.00) shall be financed through the following sources:

- -Municipal Assemblies’ Common Fund (DACF)
- -Municipal Development Facility
- -Public Investment Programme (PIP)
- -External Support Agencies (ESA) / Development Partners
- -Municipal Assembly locally generated revenue
- -Private Sector
- -Community Contribution.

INTRODUCTION.

VISION OF THE MUNICIPAL

The vision of North Gonja is to achieve overall socio-economic development of the Municipal so as to enhance the living standard of the people

MISSION OF THE MUNICIPAL

The East Gonja Municipal exists to improve the quality of life of the people by harnessing human and material resources for the provision of basic infrastructure and socio-economic services.

The population of East Gonja Municipal, according to the 2021 Population and Housing Census, is 117,755 representing 18% of the region’s total population. 60,199 Males constitute

51.1% and 57,556 females represent 48.9%. The population of the Municipal is predominantly rural representing 72.37% of the total population of the Municipal.

the Municipal is inadequately resourced in terms of dwindling Grants from government and low Internally Generated Funds(IGF) emanating from limited/undeveloped businesses and markets. Hence, the challenge in meeting the high and pressing demands on social infrastructure including other mandatory activities to ensure popular participation of citizens in planning, implementation and evaluation of programmes and projects.

The Municipal as an agent of government decentralization is mandated to ensure adequate sensitization and popular participation of citizens in government policies for effective implementation, creating a sense of ownership to improve the livelihood of people within its jurisdiction, it is also mandated to work towards meeting sustainable development goals , as well as African Union’s Agenda 2013-2063;

the National Development Planning System Act, 1994, (Act 480), and LI 2232 requires that every MMDA to prepare AAPs , and report appropriately on its policies, Programmes and projects implemented , measuring and reporting on core national indicators through the annual progress report. There are about Two Hundred and Nine communities in the Municipal. These include Kpembe, Kayereso, Kulpi, Makango, Kafaba, Abrumase and Salaga as the major localities

MUNICIPAL OBJECTIVES IN LINE WITH THE LTNDP 2018-2021

These objectives are medium term objectives that have been developed in line with the Long Term National Development Plan (LTNDP) to be achieved over a period of four years. It is envisaged that, a successful implementation of the below projects, programs and activities will add to the overall increased level of achievement of the Municipal vision.

Funding sources including the Municipal Assembly Common Fund (DACF), the Municipal Development Facility (DDF), Internally Generated Funds (IGF) and other Donors would be relied on to aid in the execution of the plan.

GOALS	ADOPTED POLICY OBJECTIVES
Build A Prosperous Economy	2 Ensure improved skills development for the local industry(SDG Target 4.4)
	3 1.1 Create an enabling agribusiness environment
	3.1 Improve post-harvest management
	3.2 Promote livestock and poultry development for food

	security and income generation
	3.3 Diversify and expand the tourism industry for economic development
	3.4 Promote tourism
Create Opportunities for All	2.0 Enhance inclusive and equitable access to, and participation in quality education at all level
	2.1 Promote inclusive education
	2.2 Strengthen school management systems
	2.3 Ensure affordable, equitable, accessible quality and Universal Health Coverage (UHC) for all
	2.4 Reduce disability, morbidity, and mortality
	2.5 Improve maternal and adolescent reproductive health
	2.6 Strengthen social protection for the vulnerable
Safeguard the Natural Environment and Ensure A Resilient Built Environment	3.1 Expand forest conservation areas Reduce Environmental Pollution
	3.2 1.2 Protect forest reserves
	3.3 Promote proactive planning for disaster prevention and mitigation
Maintain A Stable, United and Safe Country	4.1 Deepen political and administrative decentralization
	4.2 Improve participation of civil society in national development
Mainstream Emergency Planning and Preparedness into Ghana's Development Planning Agenda at All Levels to Respond to Potential Internal and External Threats (Including Covid-19)	5.0 Enhance surveillance system and build response capacity to prevent, detect, contain, and respond to a possible epidemic outbreak
Improve Delivery of Development Outcomes at All Levels	6.0 Strengthen monitoring and evaluation systems at all levels

PLAN IMPLEMENTATION TOOLS

MONITORING AND EVALUATION

This Composite Annual Action Plan is time bound and its successful implementation is strictly tied to an effective Monitoring and eventual Evaluation. Implementation is divided into four quarters in the year and therefore, proper monitoring is key to achieving the set objectives. Quarterly monitoring shall be carried out to ascertain among other thing;

Project completion period

Project specification

Community participation and ownership

Best practices and value for money

REPORTING

Progress reports would be written quarterly to keep track and record of work. This will also ensure all-inclusiveness, accountability, keep project within budget and create an opportunity for reviews to be done. Key stakeholders shall be served with reports of implementation to get them abreast with implementation statu

2025 ANNUAL ACTION PLAN

AGRIC

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COLA B.	
1	ECONO MIC DEVELO PMENT	AGRICUL TURE DEVELOP MENT	Payment of utilities (electricity, water, communication & internet)					5,000.00						MA DU	MA	
2			Celebration of National Farmers Day	Salaga					70,000.00						MA DU	MA
3			Maintenance of official vehicle and office equipment's						15,000		5,000		*		MA DU	MA
4			Purchase of stationery for office use						2,000		1,000		*		MA DU	MA
5			Comprehensive Insurance for the office Pickup vehicle						3000				*		MoF A	MA

6			1 MDA , 5 DAOS attend review meetings, Seminars, workshops at RCC and RAD					5,000			MoF A	MA
7			12 MONTHLY Review meetings carried out and 4quarterly, one annual review meetings with 30 staff	salaga				4,000	*		MoF A	MA
8			MDA Conduct Monitoring visits	Municipal wide		3,000	2,000			*	MoF A	MA
9			Account officer attend training session				1,000		*		MoF A	MA
10			AEAs Conduct Home and Farm and MAO Supervisory visits	Salaga				10,000			MoF A	MA
11			Conduct quarterly RELC Planning and review sessions	Salaga		1,000		1,000		*	MoF A	MA
12			Train 50 farmers on pest and disease management	District-Wide				4,000		*	MoF A	MA

13			Collect data on Ghana Agriculture Production Survey (GAPS) by December 2025	District-Wide				5,000				*	MA DU	MA
14			Establish two demonstration fields on rice	District-Wide						3,000		*	MA DU	MA
15			Purchase of Wellington boots for all 25 staff	District-Wide				2,000				*	MA DU	MA
16			Maintenance of 10 motorcycles to facilitate effective field activities	District-Wide				5,000	5,000			*	MA DU	MA
17			Facilitate nursing 50,000 poly clonal cashew seedlings for distribution to farmers by July 2025	District-Wide				5,000	3,000			*	MA DU	MA
1		NATURAL RESOURCE CONSERVATION	Continue the establishment of 10ha degraded land using fruit trees (Cashew)	Lamshah, Kuwani and Kinkinli				100,000				*	Agri c	MA/G PSNP
SUB-TOTALS								120,000	25,000					

2025 ANNUAL ACTION PLAN

TRADE, TOURISM AND INDUSTRIAL DEVELOPMENT

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1			Resourcing of the tourist centers	Salaga					00.00		65,000.00			CUL TUR E	MA
2			Facilitate VSLSA and other productive inclusive activities in the district	Select ed Comm unities					15,000		25,000	*		CD	MA/B AC
3			Support the training of groups to enhance local economic activities	Distric t wide					30,000		20,000			CD	MA/B AC
			Sensitization of 10 communities on regulatory requirement						10,000					CD	MA/B AC

			Sensitization of 10 communities on MSMES					10000					
5			Formation and formulization of businesses	District wide				35,000					GHS MA/BAC
6		BAC	Hold 2No. LED training with representatives of local private sector community/businesses on strategies to promote business development and economic growth						20,000.00				BAC MA/GSCSP
7			Support the housing of Gari Processing Machine	Bakotido					20,000				BAC MA
			Train all the newly formed women groups on group dynamics and financial literacy in 10 communities					2000					
			Train women groups in 10 communities in entrepreneurship					2000					

		Train 20 communities in Kaizan and its benefit				2000					
		Train 20 communities on start your business and grow your business				1000					
		Train 10 communities on sitelite installation			3000						
		Business counseling				2000					
		Internship				3000					
		Train women groups in 10 communities in soap making			3000						
		Support to counterpart funding			20,000						
SUB-TOTALS					188,000.00		203,000				

2025 ANNUAL ACTION PLAN

HEALTH

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOCATI ON	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMENT INSTITUTION /DEPARTME NT		
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTH ERS	NEW	ON- GOIN G	LEA D	COL AB.	
1			Construction, walling and furnishing of 1No. CHPS compound at Abrumase.	Abrumase					500,000.00						GHS	MA
2			Rehabilitation of CHPS Compound at Abrumase	Abrumase					198,350.00						GHS	MA
3			Support to HIV/AIDS and malaria control programs	Municipal wide					25000				✓		GHS	MA
4			To intensify the use of pregnancy diary in the communities to be able to increase 4 th + ANC visits from 64.1% to 75%.	Communi ties					GHC 4,000				✓		GHS	MA

5			Organize community durbars (10) on importance of early ANC, good nutrition and personal hygiene during pregnancy to reduce anemia among pregnant women at 36 weeks from 38.2% to 28%.	communities								✓	GHS	MA
6			Organize community durbars (8) on the negative effects of teenage pregnancy to be able to reduce teenage pregnancies from 12.8% to 5%	Communities								✓	GHS	MA
7			Organize Durbars (12) on the Dangers of home delivery and intensify domiciliary midwifery to improve on skilled delivery from 60.6% to 70%	Communities								✓	GHS	MA
			Train midwives and other health staff on the safe motherhood protocols to ensure zero maternal death in the Municipality	All health facilities								✓	GHS	MA

8			Conduct effective monitoring and supportive supervision in all health facilities	Health facilities					GHC 15,000				✓	GHS	
9			Tuberculosis elimination programme	MHD	✓	✓	✓	✓	0	0	10,000	0	✓	GHS	Global Fund
10			NTDs (School-Based Deworming, Mass Drug Administration, Skin-NTDs)	MHD		✓		✓	0	0	28,000	0	✓	GHS	GES
11			Organize quarterly Integrated Supportive Supervision	All facilities	✓	✓	✓	✓	20,000				*	GHS	
12			Strengthen Health information management through refresher training (DHIMS2)	EGMHD	✓	✓	✓	✓	15,500				*	GHS	
13			Organize performance reviews(Quarterly, Half year and Annual)	EGMHD	✓	✓	✓	✓	30,000				*	GHS	
14			Renovation of MHDS Bungalow	Salaga	✓				100,000				*	GHS	MA
15			Fencing and building of additional service area at	Salaga	✓				90,000					GHS	MA

			the Salaga Health Centre												
16			Quarterly meeting with Sub-municipal and facility In-charges	All sub municipal s		✓				20,000				GHS	MA
17			Organize four (4) Stakeholders Engagement on risk communication	Salaga	✓	✓	✓	✓		15,000			✓	GHS	MA
18			Sensitization of 35 Community on demand creation on the importance of EPI	Selected communities	✓	✓	✓	✓		8,500				GHS	MA
19			Organize twelve (12) Radio discussion sessions on EPI	Municipal wide	✓	✓	✓	✓		4,800			✓	GHS	MA
20			Revamp wellness Clinics through logistics and technical support	Salaga		✓				7,000				GHS	MA
21			Construction and furnishing of 1No. CHPS Compound at Lamsa	Lamsa						1,023,701.27				GHS	MA
22			Construction and furnishing of 1No. CHPS Compound at Bunkpa	Bunkpa						1,023,701.27				GHS	MA
23			Construction of CHPS compound at Kakoshi Gonja	Kakoshi Gonja						968,389.00				GHS	MA

24			Construction of CHPS compound at Naamu					978,011.00						GHS	MA
25			Construction of a Post-natal and Weighing Center at Kpembe	Kpembe				118,342.00						GHS	MA
SUB-TOTALS								918,600.00	11,000	38,000					

2025 ANNUAL ACTION PLAN

EDUCATION & SPORTS

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOCATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHER S	NEW	ON- GOIN G	LEA D	COLA B.
1	SOCIAL SERVIC ES DELIVE RY	EDUCAT ION AND YOUTH DEVELO PMENT	Procure, labeling and Supply of 4000 No. Mono-Desks for some selected Schools in East Gonja Municipality	Municipal wide					840,00 0.00			*		GES	MA
2			Construction and furnishing of 1No. 3unit classroom block at Naamu Primary School	Naamu Primary School					600,00 0			*		GES	MA
3			Construction and furnishing of 1No. 6unit classroom block at Islamic J.H.S	Islamic JHS, Salaga					847,40 2.54			*		GES	MA

4			Construction and furnishing of KG block with axillary facility at 31 st Dec. Primary School in Salaga	31 st Dec. Primary School					600,000						GES	MA
5			Rehabilitation of Agric Externtion and 3unit classroom block at Kitoe	Kitoe					77,250.00				*		GES	MA
6			Construction of 1No. 3unit classroom block	Matlapo					548,689.4						GES	MA
7			Construction of 1No. 3unit classroom block	Nikata/Ki mabui					545,093.60						GES	MA
8			Rehabilitation of 3unit classroom blovk at Jemtito	Jemtito					187,500						GES	MA
9			Monitoring of teaching and Learning in Schools	105 Schools						10,000			*		GES	MA
10			Conduct 2 mock exams for BECE candidates	33 JHS Schools					50,000				*		GES	MA
11			Organize my first day at School	74 School						10,000			*		GES	MA

12	SOCIAL SERVICES DELIVERY	EDUCATION AND YOUTH DEVELOPMENT	Sensitized JHS students on menstrual Hygiene	33 JHS Schools					120,000					GES	MA
13			Construction of teachers quarters	Kayereso					700.000.00						GES
14			Organize inter-school circuit and municipal sports and cultural festivals	105 schools					20,000	85,000		*		GES	MA
15			Independence day celebration						50,000					GES	MA
16			Support to tertiary students						25,000.00					GES	MA
17			Organize quarterly MEOC meetings						6000					GES	MA
SUB-TOTAL									2,127,048.00	0.00					

2025 ANNUAL ACTION PLAN

WASH

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1			Rehabilitation of Slaughter House	Salaga						176,000.00			*	WD	MA
2			Prepare Drainage Master plan for the Municipality	Salaga							68,250.00		*	GSC SP	MA
3			Prepare Solid Waste Management Strategy	Salaga							25,000.00		*	MA	MEHU
4			Train women on how to keep sanitation rules and maintenance at the market centers.	Salaga							15,750.00			GSC SP	MA
			Conduct environmental and safeguards activities	Salaga					40,760.00				*	GSC SP	MA

5			Organize monthly clean up exercise				15,000			*		MEH U	MA
6			Provide refresher training for Area mechanics/artisans	Salaga			2,500.00				*	DA, CWS A/SR WSP/ NGO s	MEHU
7			Engage 150 laborers to facilitate refuse management & environmental sanitation in the municipality to prevent environmental pollution	Municipal-Wide (All the 4 zonal council)			720,000			*		EHS U	MCE, MCD, MPO, MFO AND WORK S ENGIN EER
8			Orientation of 150 laborers to be engaged in waste management	Municipal-Wide			20,000			*		EHS U	MCE, MCD, MPO, MFO AND WORK S ENGIN EER
10			Procurement of 10 no. communal containers for Sanitation Improvement	All the 4 zonal councils (markets, public			650,000					EHS U	MCE, MCD, MPO, MFO AND WORK S ENGIN

				toilets and hospital)								EER	
11			Procurement of 400 Personal Protecting Equipment (PPEs) quarterly	(nose marks, hand gloves, hand sanitisers, protective clothing, detergents)				132,000				EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER
12			Final disposal site management	Bau Road Site Kalande Road Site Tamale Road				50,000				EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER
13			Lifting and emptying of 10 communal containers	10 Communal container				35,000				EHS U	MCE, MCD, MPO, MFO AND WORK

				sites								S ENGIN EER	
14			Procurement of sanitary working tools (long rooms 500, Rakes 50, Shovels 150, Pick axes 50, wheelbarrows 25, and motor kings 3					100,400				EHS U	MCE, MCD, MPO, MFO AND WORK S ENGIN EER
15			Procurement of 500 No. Waste Dust Bins					250,000				EHS U	MCE, MCD, MPO, MFO AND WORK S ENGIN EER
16			Dislodging of public toilets	Public toilets				30,000				EHS U	MCE, MCD, MPO, MFO AND WORK S ENGIN EER

17			Rehabilitation of 2No. Public toilets	Nguan Gurmana, Dago mba Line				90,000					EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER
			Organize water quality testing for 25 boreholes					18,750					MA	GWCL /MEHO
18			Training of WATSAN Team	25 communities				80,000					EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER
			Procurement of tool kits for WATSAN team members for minor repairs.	25 communities				20,600					EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER
			Construction and mechanization of 28 no. boreholes	Buma, Talkpa, Jemtit				1,400,000					EHS U	MCE, MCD, MPO, MFO AND

				o, Abrum ase, Akam ade, , Marec hi, kito- Nkwa nta, Grushi e- Zongo, Bakuti do, Nkwa nta, Nakpa ye- Gonja, Sisispe , Kinkili n, Kumb urpe, Salaga , Kakos hi, Kakos hi- Chako si,								WORK S ENGIN EER
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				Matlapo, Techipe and Yahayili									
			Drilling, construction and fixing of hand pulps of 5No. Boreholes	Kelly-Kura, Serichi Gona				150,000				EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER
			Rehabilitation of 10No. boreholes	Bakotido, Garinshanu, Mariche, Kalan de, Kakoshie Gonaj, Kakoshie Chakosi, Kokonlombo, Sisipe,				375,000				EHS U	MCE, MCD, MPO, MFO AND WORKS ENGINEER

				Abrum ase, Talkpa									
			Rehabilitation of Small Earth Dam at Kitoe	Kitoe						586,477			MA GPSNP
			Construction of 1 NO. 10 Seater WC Toilet at Makango					188,077.0					WD EHSU. MA
SUB-TOTAL								107,3000.0 0	73,848.00	118,250.0 0			

2025 ANNUAL ACTION PLAN

GOVERNANCE

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1	MANAG EMENT AND ADMINI STRATI ON	PLANNIN G, BUDGETT ING AND COORDIN ATION	Support for the Sub- Municipal Structures (2% of MACF)	Salaga ,Kpem be,Kul aw and Makan go/Kaf aba					50,000.00				*	MA	MoLG DRD
2			Provide support for community-initiated projects (5% MACF)	Select ed Comm unities					30,000.00				*	MA	CDS W
3	MANAG EMENT AND ADMINI STRATI ON	PLANNIN G, BUDGETT ING AND COORDIN ATION	Prepare AAPs, review AAPs, public hearing, monitoring and evaluation, Budget Reviews, Budget Dissemination, Budget Hearings	Salaga					95,000.00				*	MPC U	MA

4			Support Composite Budget Reviews and statistical meetings					8,500			*	GIZ	MA
5			Zonal/ District MPI Report Dissemination					5000			*	GIZ	MA
6			Service meetings of statutory committees of the Assembly	Salaga				50,000.00	27,000.00		*	MA	MPCU
7			Procurement and installation of energy efficient Plant for EGMA	Salaga				80,000.00		*		MA	MPCU
8			Service Quarterly MPCU meetings	Salaga				20,000.00	8,000		*	MPCU	MA
9	MANAGEMENT AND ADMINISTRATION	GENERAL ADMINISTRATION	Carry out Social Accountability Forum on LIPW beneficiary communities	Beneficiary communities					12,000.00		*	MA	Donor Partners
10			Internal management of the organization	Salaga				200,000.00	100,000		*	MA	MPCU
11	MANAGEMENT AND ADMINISTRATION	GENERAL ADMINISTRATION	Support for the celebration of national events	District-Wide				80,000.00			*	MA	MPCU
12			Hosting official guest (refreshment, accommodation, fuel, donations etc)	Salaga				80,000.00	20,000		*	MA	MPCU
13			Service activities of the Municipal Entity Tender Committee	Salaga				8,000.00			*	MA	MPCU

14		GENERAL ADMINISTRATION	Conduct quarterly Monitoring & Evaluation of Programmes & Projects of the Assembly	District-Wide				500,000.00		16,000.00	90,760	*	MA	MPCU
15		HUMAN RESOURCE MANAGEMENT	Payment of Compensation to employees	Salaga				4,141,724		10,000		*	MA	MPCU
16	MANAGEMENT AND ADMINISTRATION	HUMAN RESOURCE MANAGEMENT	Support capacity building of staff of the Assembly and decentralized departments	Salaga				20,000.00			45,571	*	MA	HR
17	MANAGEMENT AND ADMINISTRATION	GENERAL ADMINISTRATION	Procurement of office Supplies and Consumables	Salaga				20,000.00			110,000	*	GSC SP	MA
18	MANAGEMENT AND ADMINISTRATION	GENERAL ADMINISTRATION	Internal Audit Operations	Salaga				15,000			15,000	*	MA	IA
19	SOCIAL SERVICES DELIVERY	EDUCATION AND YOUTH DEVELOPMENT	Support for sports development	Salaga				50,000.00				*	MA	MPCU
20	MANAGEMENT	GENERAL ADMINISTRATION	Disbursement of MPs Common Fund	Salaga				500,000.00				*	MP	MA

	AND ADMINI STRATI ON	TRATION											
21			Support to Traditional Authority	District-Wide							*	MA	TA
22	INFRASTRUCTURE DELIVERY AND MANAGEMENT	INFRASTRUCTURE DEVELOPMENT	Development of community park at kpembe	Kpem be							*	MA	MWD
23	MANAGEMENT AND ADMINI STRATI ON	HUMAN RESOURCE MANAGEMENT	Procurement of office equipment for staff	Salaga						110,000	*	MA	MPCU
24			Payment of assembly members ex-gratia									MA	MPCU
25			Organize training for MPCU members and staff of Development Planning Unit on Project Appraisal and Proposal writing									MA	DCD/ MPO/ GSCSP

26			Sensitization of women on conflict management and prevention at the market center					20,000.00					MA	GDO/ MPO/ DSW CD
27			Conduct gender mainstreaming training for MPCU members and train Client Service Unit and Complaint Committee on grievance Redress Mechanism					60,000.00					GDO, MPO	MA/G SCSP
28		GENERAL ADMINISTRATION	Sensitize Public and Implement NACAP, PFM act & Social Accountability					10,000.00				*	MA	MPC U
29		GENERAL ADMINISTRATION	Training of (Short course at GEMPA) on Environmental and Social Safeguards Team on essentials of Environmental and Social Risk Management (ESRM)					97,550.00				*	MA	MPC U
30			Conduct public education and sensitization on government policies and					35,000						

			programmes by the MCE									
31			Organize sensitization on Loca Government Acts and Protocols				10.000	10000				HR MA
32			Rehabilitation of Municipal Assembly Guest House				187,830.00					WD MA
33			Procurement of Five (5) No. Laptops	Salag a			45,000					PO MA
SUB-TOTALS							2,365,000.0 0	43,392.00	122000			

2025 ANNUAL ACTION PLAN

ROADS (PHYSICAL AND SPATIAL PLANNING)

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOCAT ION	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1	INFRASTRUC TURE DELIVER Y AND MANAGE MENT	PHYSICAL AND SPATIAL PLANNING	Site inspection and monitoring of physical development	Salaga , Kpembi	√	√	√	√	8,000		2,000	√		PPD	EGM A
2			Conduct a brief meeting with Traditional Authorities and maisons on Development Control	Kpembi, Salaga	√	√	√	√	3,000			√		PPD	EGM A
4			Organize 12 no. Technical Sub Committee meetings		√	√	√	√	2000	8,000	8,000	√		PPD	EGM A

5			Organize 12 no. Spatial Planning Committee meetings		√	√	√	√	10000	6,000		√		PPD	EGM A
6			Complete the installation of 1 no. air condition	PPD Office		√			3,000				√	PPD	EGM A
7			Procurement of Permit Items(application forms,permit jackets)		√	√	√	√				√		PPD	EGM A
8			Prepare 1 No. local plan	Salaga-Makang o Strech	√	√	√	√			15,000	√		PPD	EGM A
9			Revision of 3 No. existing local plans	Kpembu, Nguamallam, Mempeasem	√	√	√	√			70,000	√		PPD	EGM A
10			Prepare a structure plan for the District Capital		√	√	√	√			40,000		√	PPD	EGM A
12			Organize Planning and Education on development Control with some selected communities	Salaga	√	√	√	√	6,000		6,000			PPD	EGM A

13			Procure 1No. plotter 3No. laptops for Physical Planning Department					110,000.00					PPD	MA/ GSCS P
14			Revision of 3no. local plans with unique parcel numbers					71,000.00					MA	PPO/L USPA/ GSCS P
15		INFRASTRUCTURE DEVELOPMENT	Rehabilitation of Bagabaga-Tachipe 4.3KM Feeder Road	Bagabaga - Tachipe						298,098.2 5.00			GPS NP	MA
16			Rehabilitation of Techipe-Yahayili 4.5KM Feeder Road	Techipe- Yahayili						616,172.0 0			GPS NP	MA
17			Development of Community Park at Kpembe	Kpembe						500,000			GPS NP	MA
18			Sensitisation of the general public on the importance of road safety	Salaga				15000			*		WKS	MA
SUB-TOTALS								5,429,432	20000	158,000				

2025 ANNUAL ACTION PLAN

ECONOMIC DEVELOPMENT

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1	MANAG EMENT AND ADMINI STRATI ON	FINANCE AND REVENU E MOBILIZ ATION	Intensify Revenue Mobilization Awareness	Distri ct- Wide					10,000.00				*	MA	MoTI/ MFO
2			Monitor the activities of revenue collectors	Munic ipal Wide						10,000.00				MF O/M BA	MPC U
3			Review and Update Annual Revenue Improvement Action Plan						10,000.00					MFO /MB A	MA
4			Support the Extension of electricity to rural communities	Select ed comm unity					80,000.00				*	MA	MPCU

5	INFRASTRUCTURE DELIVERY AND MANAGEMENT	INFRASTRUCTURE DEVELOPMENT	Installation of galvanized street lights	Salaga township					200,000.00			*		MA	MWD
			Construction of Transport Terminal (Phase I) at Salaga, comprising paving of 6,750sqm, fencing wall with 2 No. Security boots, bus parking Canopy and compound lighting	Salaga					4,832,041.50			*		GSC SP	MA
6	INFRASTRUCTURE DELIVERY AND MANAGEMENT	INFRASTRUCTURE DEVELOPMENT	Construction of Transport Terminal (Phase II) at Salaga, comprising of 2 storey office block with ancillary facilities, 1No. wash room (7urinal bowls for men, 1No. person with disability washroom for men, 3 wash hand basin, 4No. WC for female, 6No. washroom basins for females, 1No. person with Disability WC for females, 1No. Janitor and ticketing booth)	Salaga					425,000.00			*		GSC SP	MA

7			Construction of Modern Market Complex phase 111 With 10No. 10 -Unit Double- Faced Stalls, 175.40 m Lane with Concrete Pavement Floor and Kerbed Edges, 569m ² Walkways, and 20 No, Galvanized Street Lights					4,832,041.5							GSC SP	MA
												*				
8			Construction of U-Shape covered metal derain at Bus Terminal Link					3,668,694							GSC SP	MA
9			Conduct monthly market data					5000							Statis tics	MA
10			Rehabilitation of 8No. unit Market Stall at Salaga New Market	Salaga				400,000								
11			Construction of Market at Salaga	Salaga												
	SUB-TOTALS							591,000.00	13000	25,000.00						

2025 ANNUAL ACTION PLAN

GENDER, THE VULNERABLE & EXCLUDED, COMMUNITY DEVELOPMENT AND SOCIAL WELFARE

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1	SOCIAL SERVIC ES DELIVE RY	SOCIAL WELFA RE AND COMMU NITY DEVELO PMENT	Sensitize 15 communities on effects of child trafficking, Child rights violation, women abuse, forced marriage and child labor	15 Select ed comm unitie s,					3,000	1,500	5000				MA
2			Provide support to PWDs	Distri ct wide					333,000		200				SW/ CD MPC U

3			Monitor LEAP beneficiaries in all beneficiary communities during LEAP payment.	Distri ct wide				1000		4000				SW/ CD	MPC U
4			Sensitize 8 communities on the effects of teenage pregnancies and Domestic Violence against men/women	8 select ed comm unitie s				2,000		4,000	1,000			SW/ CD	GDO
5			Organize 5 community to form groups and go in to savings (VSLAs)	7 select ed comm unitie s				2,000		3000	2,000			SW/ CD	MPC U

6			Monitoring of existing VSLA groups district wide	Distri ct wide				5000						SW/ CD	MPC U
7			Organize and conduct community needs assessment in 10 communities in the form of CAPs	10 select ed comm unitie s				4,000		500	1,000			SW/ CD	MPC U
8			Sensitize 12 communities on the effects accuse persons of witch craft and the rule of law	12 select ed comm unitie s				1000		1000	3,000			SW/ CD	MPC U
9			Sensitize 8 communities on the role of the assembly and its departments	8 select ed comm unitie				3000		1000	500			SW/ CD	MPC U

				s											
10			Monitor the activities of the existing child protection teams in 15 communities	15 selected communities				2000		1000	500			SW/CD	GPS/GDO
11			Monitor 10-day care centers on registration status, sanitation and the general living conditions of children.					1000		2,500					
			Monitoring and evaluation of PWDs support					18,500							

12			Sensitise 5 JHS and 2 S.H.S on causes, effects and prevention of teenage pregnancy				2500						
13			Organise a meeting with some heads of institutions and departments on Gender Support Network.	Salaga				4,000.00	2,000.00		*	GDO	Central Admin.
14			Organized training on comprehensive abortion care with a cluster of schools	salaga			5,000.00	3,000.00		*		GDO	Central Admin.
15			Advocate against teenage pregnancy and school enrolment	Salaga			3,000.00	3,000.00		*		GDO	Central Admin.
	SUB-TOTALS						125,000	34000	28200				

2025 ANNUAL ACTION PLAN

SECURITY

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOC ATIO N	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1	MANAG EMENT AND ADMINI STRATI ON	GENERA L ADMINIS TRATIO N	Provide support to security agencies within the Municipal annually/MUSEC meetings	Salag a					30,000.00	20,000			*	MA	Ghana Police Servic e & others
2	INFRAS TRUCT URE DELIVE RY AND MANAG EMENT	INFRAS TRUCTUR E DEVELO PMENT	Construct Police Residential accommodation with landscaping	Salag a					250,000.00			*		MA	DWD

3	SOCIAL SERVICES DELIVERY	SOCIAL WELFARE AND COMMUNITY DEVELOPMENT	Organize community durbars on security awareness	Distri ct-Wide				10,000.00		8,000.00	*		MA	MPC U
	INFRASTRUCTURE DELIVERY AND MANAGEMENT	INFRASTRUCTURE DEVELOPMENT	Rehabilitation of Divisional Police Commanders Residence					241,665.00					MA	GPS
	SUB-TOTAL							285,000.00	5000	8000				

2025 ANNUAL ACTION PLAN

DISASTER MANAGEMENT AND EMERGENCY PREPAREDNESS

N O.	PROGR AMME (PBB)	SUB- PROGRA MME (PBB)	BROAD ACTIVITY	LOCA TION	TIME FRAME (2024)				COST			PROGRAMM E STATUS		IMPLEMEN T INSTITUTIO N/DEPARTM ENT	
					Q 1	Q 2	Q 3	Q 4	GoG	IGF	OTHERS	NEW	ON- GOIN G	LEA D	COL AB.
1		NATURA L RESOUR CE CONSER VATION	Sensitize the citizen on the effects of flood and dangers of building on water ways	Munici pal wide					28,750.00			*		NAD MO, M MW E,PP OMP O	MA
2		DISASTE R PREVEN TION AND MANAGE MENT	Organise sensitization together with DVGs on charcoal burning, tree cutting, and bush fire in all our operating zones	Munici pal wide								*		NAD MO	MPCU

3		DISASTER PREVENTION AND MANAGEMENT	To create public awareness on disaster risk reduction through the community radio and public forums	Municipal wide						*			NADMO	MPCU
4		NATURAL RESOURCE CONSERVATION	To establish disaster management clubs across selected basic schools within the disaster management zones	Municipal wide						*			NADMO	MPCU
5			Train 40 Urban Charcoal burners on the alternative livelihood	Salaga				35,000					NADMO	MA
6			Prepare, Implement and Update Climate Change & Disaster Risk Management Plans	Salaga				73,250.00					NADMO/FC	MA
			Provide support to disaster related issues.					45,000						
	SUB-TOTAL							147,000.00						
	GRAND TOTAL							13,229,080.00	151,392.00	700,450				

